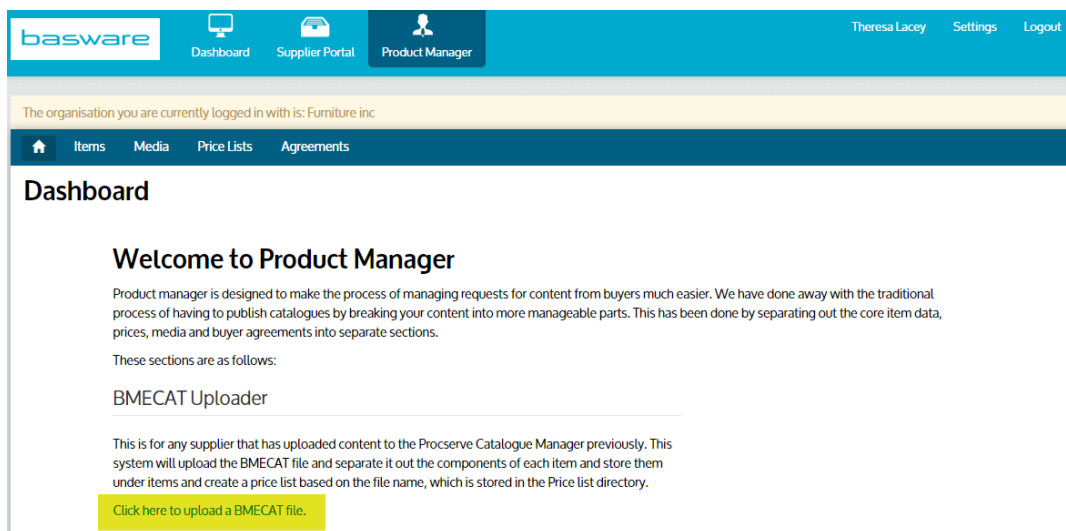


Updating Marketplace Content after XML Upload

1. Prepare your XML and save the file with a name that you recognise, e.g. RM1054_Prices

The Price List in the system will auto create using the name of the saved file; if you keep the file name the exact same each time you create it, then it will always update the existing price list instead of creating unnecessary additional price lists.

2. Open Product Manager and navigate to BMECat Upload area:



3. Upload your XML with all items and prices in the BMECat Upload area, ensure the file is less than 20MB (you can upload a .zip file):

[< Back to Product Manager](#)

BMEcat Upload

Please use the FILE below to upload your BMECat file.

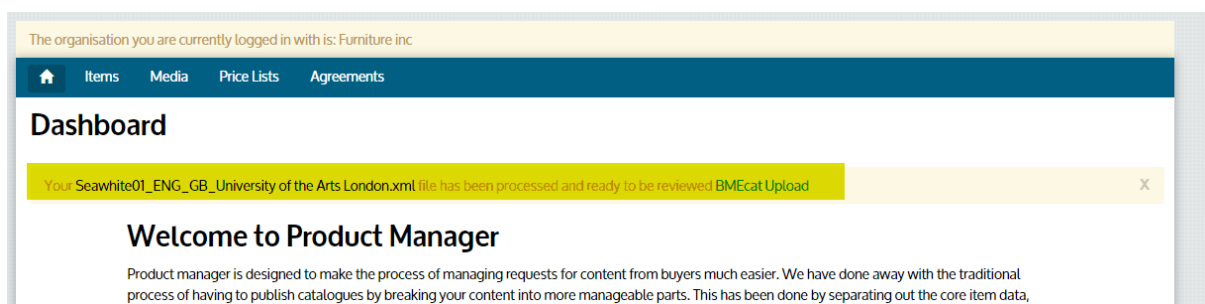
Please note that when uploading a new catalogue file, the file name will be used to create a price list and any existing price list with this name will be replaced.

Only BMECat files can be uploaded from this page.

Import Items Only (ignore price data)

MISCO 2010.zip

4. You will be notified once the upload is complete, by email and also by a message bar on the login screen.



5. Please return to the upload area to ensure it was successful, if not please re-upload.

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BMEcat Upload

Please use the FILE below to upload your BMECat file.

Please note that when uploading a new catalogue file, the file name will be used to create a price list and any existing price list with this name will be replaced.

Only BMECat files can be uploaded from this page.

Import Items Only (ignore price data)

Select File Select File Upload

1. Items
The upload completed successfully ()

2. Price List
The upload completed successfully ()

6. Navigate to the Price Lists section of Product Manager and select the Price List you have just uploaded by clicking the name or the manage button. *Note: it will have a status of modified.*

Home Items Media **Price Lists** Agreements

Price List Directory

Search Create Sort by Name

Showing 1-25 of 100 results for Price Lists

25 results per page

Show me All Standard Punchout New

1

Reference:	pen	Type:	Standard
Status:	Modified	Currency:	GBP
Keywords:		Items:	1
Description:	1		

7. In the Price List management screen please click Publish to update ALL agreements that have this price list attached to them. No other action is required.

Price List Directory > 1

Manage Price List

Publish

1

Reference:	pen	Type:	Standard
Currency:	GBP	Start Date:	
Territory:	GB	Expiry Date:	19-03-2015
Description:	1		
Keywords:			

1. Delivery (No delivery charges have been added) Settings Refresh Undo

2. Items (1 Items added) Settings Refresh Undo

3. Simple Bundles (No bundles have been added) Settings Refresh

You can... (this needs to be edited to...)

1. Delivery (No delivery charges have been added) If your associated items have already been added to the price list section...

2. Items (1 Items added) Price list measurement already added to section...

3. Simple Bundles (No bundles have been added) Simple bundles include complex the measurement...

Agree